

Data & Privacy

| Topic & description | Duration |
|---|-----------------|
| Directors and their duties This session will cover the brief background to directors' duties with the main focus on the current regime including the specific statutory duties, when they apply and when they don't as well as the consequences of breach and how to mitigate them. | (60 mins) |
| Articles of association With the possibility to extend to cover your company's own articles of association, this session will run through the key provisions in private company articles of association, which articles to be most familiar with (and which you can largely ignore) and when you should be turning to your articles for guidance. | (60 or 120mins) |
| Share buy-backs Structured either as a beginners session or as a refresher, this session will cover the fundamentals of a share buy-back, the benefits of share buy-backs as well as some of the mistakes that can be made during the process. | (60 mins) |
| Raising equity capital This session will discuss what you can expect when raising capital (be it seed funding, friends and family, institutional or any other) as well as some simple steps that can be taken to make the process as pain-free as possible. | (60 or 90 mins) |
| Incorporating a company in the UK Aimed largely at non-UK headquartered business coming to the UK for the first time, this session will cover the main considerations when selecting your choice of legal entity as well as the initial corporate legal considerations to consider before and soon after incorporation. | (60 mins) |
| Preparing your business for sale This session is designed to provide an overview of the process and key considerations when coming to sell your business. It will be particularly useful for owner managers. | (60 mins) |
| Overview of a private company acquisition This session covers the process and key considerations when undertaking an acquisition of a UK private company or its business. It will be particularly helpful for those considering their first acquisition. | (60 mins) |
| Starting a business with others This session will provide an overview of the things you need to discuss and agree at the outset when starting a business with others including the key provisions for a new company's articles of association and shareholders' agreement. | (60 mins) |

Employee ownership trusts (EOTs)

(60 mins)

This session will provide an introduction to employee ownership trusts, the pros and cons and how they can grow with your business, as well as some practical examples of how and why our clients have adopted them.

Incentivising employees using equity

(60 mins)

This session will discuss the main considerations when looking to incentivise employees using shares/equity. It will consider the benefits of such schemes, the most tax efficient schemes available and the mistakes to avoid when in the early stages of launching such a scheme.

Understanding Limited Liability Partnerships

(60 mins)

This session is designed to provide a basic overview of limited liability partnerships. This includes an overview of the uses of LLPs, contrasting them with limited companies and common terms in a LLP members' agreement.

Introduction to M&A

(60 mins)

This session is designed to provide a basic introduction to the key elements of a share purchase transaction for commercial managers. It will cover:

- Preliminary steps
- Due diligence
- The key transaction documents
- Post-completion administration

An introduction to selling a business

(60 mins)

This session is designed to provide a basic overview of the manner in which a business may be sold by its owner(s). This includes an overview of a business and asset sale and a share sale and the key documentation involved.

Corporate governance issues to consider on internal group re-organisations

(30-45 mins)

This session is designed to provide a basic overview of the various corporate governance issues to be considered when undertaking an internal group reorganisations including moving tangible and non-tangible assets around a group.

Commercial joint ventures and corporate joint ventures – a comparison

(30-45 mins)

This session is designed to provide a basic overview of a commercial joint venture and a corporate joint venture and how and when they may be used, including the pros and cons of each.