

# UK right to work check summary from 1 October 2022

## Online check

### Who is it for?

Holders of limited immigration permission or settled status, including eVisa holders, holders of biometric residence permits (BRPs), biometric residence cards (BRCs) and frontier worker permits

### What is the general process?

01

Individual accesses [Prove your right to work to an employer](#) and provides employer with share code to access their online right to work profile

02

With the individual present in person or via live video link, employer accesses [View a job applicant's right to work details](#), checks they have the right to work in the job they've been hired for and that their appearance is in line with the details in the online profile

03

In a format that cannot be altered, employer retains a copy of the right to work profile, any other required documents (e.g. evidence of name change or term time information for students) and a confirmation of the visual check including date of check and who carried it out

## Manual check

### Who is it for?

Holders of physical right to work documents who are not required to have an online check, including British and Irish citizens and holders of physical documents listed in the Home Office's [Right to work checklist](#)

### What is the general process?

01

Individual provides employer with their original document(s), either in person or by courier/post

02

With the individual present in person or via live video link, employer checks that the document(s) appear genuine, that they have the right to work in the job they've been hired for and that their appearance is in line with the details in the document(s)

03

In a format that cannot be altered, employer retains a full copy of the document(s), any other required documents (e.g. evidence of name change) and a confirmation of the visual check and that the original documents were sighted, including date of check and who carried it out

## Digital check using an Identity Service Provider (DSP)

### Who is it for?

Holders of valid British or Irish passports (including Irish passport cards)

### What is the general process?

01

Employer provides individual with access to IDSP's identity validation technology (IDVT) and they follow the instructions to capture their passport and facial features

02

With the individual present in person or via live video link, employer checks that the IDVT output confirms the right to work and that their appearance is in line with the details in the output report

03

In a format that cannot be altered, employer retains a copy of the IDVT output, any other required documents (e.g. evidence of name change) and a confirmation of the visual check including date of check and who carried it out